

**Two Rivers Homeowners Association  
Board of Directors Meeting Minutes  
February 18, 2019**

**Present:** Board members: Kevin Zasio, Brandon Juarez, Joe Mueller, Jennifer Meyer, Steve Clements, Kay Peterson, and Craig Kvamme. **Absent:** Brian Burnett.

**Sentry Management:** Representing Sentry Management was Christian Brockl.

**Call to Order:** The meeting was called to order at 9:05 a.m. by President Kevin Zasio.

**Notice of Meeting:** Notice of meeting was sent on February 11, 2019 via email.

**Homeowner Forum:** 9:00 a.m. – 9:15 a.m.

**Board Member Resignation:** Letter received from Patrick Wirta was read to the board announcing his resignation. **Motion:** Motion was made to appoint Craig Kvamme, as Landscape Chair. (Mueller; Peterson; approved.) Board elected to not replace Patrick's seat at this time, due to it being the last year of the position.

**Minutes:** Minutes from the January 16, 2019 meeting were reviewed and corrected.

**Motion:** Motion to approve the corrected minutes from the January 16, 2019 meeting were made. (Meyer; Peterson; passed).

**Financials:** Treasurer Jennifer Meyer reviewed financials. **Motion:** Motion was made to approve the financials for January 2019. (Kvamme; Peterson; passed).

**Long term financial committee:** Committee was discussed. **Motion:** Motion was made to remove the Long-term financial committee. (Kvamme; Peterson; approved)

**Manager's Report:** Management report included in packet and accepted without discussion.

**Old Business:**

- **Median tree update:** Letter to be sent out to homeowners who have not responded to the initial letter.
- **Tree Update:** Alpine is down to 4 trees. Andrews is almost complete with the bowl, but warmer and weather has had some effect on the completion of the projects.

**New Business:**

- **Annual Meeting Review.** Approved.
  - Christmas Lights and Planning. Gwen Mellor and Keli Elledge are both on Committee and looking at planning and pricing.
  - Turn on Two Rivers Drive. No action planned.
  - Turn from Island Glenn. Brandon to research solutions.
  - Neighborhood watch. Board not pursuing neighborhood watch.
  - National Night out. Board discussed. Nothing planned.

- **Horseshoe pits:** Board not interested in pursuing installation of horseshoe pits in common area.
- **Code of Conduct:** All Board members signed the code of conduct.

**Committee Reports:**

- **ACC:** Nothing to report.
- **Landscape:** Berm committee has been formed and is in place. Neighborhood is divided in seven blocks. All areas of the neighborhood are represented.
- **Security:** No Report.

**Reports on any local association activities of interest to the board and association:**

- No reports.

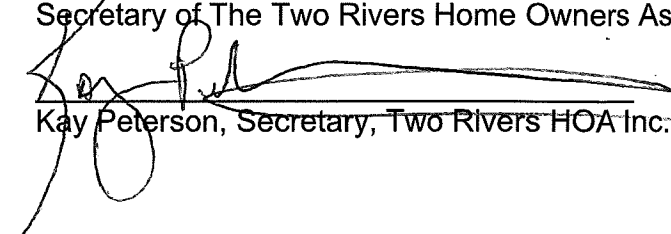
**Vice President:** With the departure of Patrick Wirta a new vice president was needed. **Motion:** Motion was made to nominate Joe Mueller as Vice President. (Meyer; Juarez; passed). **Motion:** Motion was made to nominate Kay Peterson as the Board Secretary. (Mueller; Clements; passed)

**Executive Session:**

- Board entered in executive session at 10:53 am. Board exited executive session at 11:07 am.

**Meeting Adjournment:** The Meeting adjourned at 11:11a.m. **Motion:** Motion to adjourn the meeting was made. (Mueller; Meyer; passed).

Prepared and respectfully submitted by Christian Brockl, on behalf of Kay Peterson, Secretary of The Two Rivers Home Owners Association Inc.

  
Kay Peterson, Secretary, Two Rivers HOA Inc.